

POSITION DESCRIPTION

Position Description: Senior Botanist

Reporting To: WA State Manager

Location: Perth Office

Employment Type: Permanent/Full Time

Direct reports: 1

Key Client Groups:

- Consultant Support Team Coordinator
- Ecological Assessment Theme team members
- External clients of Eco Logical Australia
- Specialist sub contractors
- Interacts with Project Managers, Consultants, and broader administrative staff of Eco Logical Australia (ELA)

Job Purpose:

- To act as the senior expert in the area of botany for the WA business for the purpose of advising consultants within Eco Logical Australia and its clients
- To undertake work on a variety of projects in the fields of ecology, planning, conservation assessment, and project delivery in a senior role.
- To provide advice to the State Manager in regard to resources required to undertake ecological assessment work that is delivered on time, of appropriate quality and technical voracity to exceed client and agency expectations, and which will provide sufficient information to inform decisions for good environmental outcomes.

Job Responsibilities:

- Manage major and minor projects for commonwealth, state, local government and private sector, with botanical and ecological impact assessment elements, such as:
 - vegetation, flora and floristic surveys/studies;
 - vegetation and flora impact assessment;
 - riparian zone and wetland mapping and condition assessments;
 - biodiversity and threatened species projects;
 - vegetation mapping projects;
 - flora and vegetation health and condition monitoring programs;
 - revegetation plans and monitoring programs;
 - vegetation and conservation management plans
- Assist the State Manager in building up and leading the ecology team in Perth.
- Client liaison, build upon existing client base and fostering of new client relationships.
- Provide leadership in the field of Botany and ecological impact assessment to clients and staff.
- Plan, develop methodologies, coordinate, supervise and lead field survey work.
- Provide research and logistical support.
- Prepare project fee proposals.
- Manage project teams and budget to produce deliverables in timely fashion and within budget.
- Provide technical support and development, particularly in the area of botany and ecology.
- Prepare study reports and review work of more junior consultants.
- Client liaison and relationship

- Attending meetings and delivering presentations
- Assist in staff development and training
- Quality Assurance
- Other duties as required.

Occupational Health & Safety

- Ensure personal compliance with ELA safety rules and procedures.
- Ensure corrective action is taken to control workplace hazards as soon as possible.
- Investigate all accidents/incidents where relevant in accordance with ELA procedures (for Managers).
- Ensure all personnel are issued with, trained and use appropriate PPE where/when required (for Managers).
- Ensure that all employees under direct control are provided with appropriate training before commencing work (for Managers).

Other Features of the Role:

- Ability to work in a seated position and undertake PC work for extended hours.
- Ability to work in field away from Perth, for extended periods (on occasion and as required) which will vary depending on the individual needs of the project at that time.
- Desire to pursue personal and career development

Performance Objectives:

The performance Objectives of this role will be developed in collaboration with your Manager, however are likely to incorporate meeting agreed and established productivity targets, contributions to teamwork and collaboration; marketing initiatives and activities towards enhancing personal and professional development.

Indicative Hours:

The minimum working hours will be 38 hours per week, plus whatever reasonable additional hours are required to effectively perform your role.

Work Environment:

The majority of time in this role will be spent in a well- equipped, air conditioned office environment. Due to the nature of the role, there will also be a substantial amount of time spent in the field.

The Ten Commitments - ELA VALUES

Everyone at Eco Logical Australia is expected to live by our 10 Commitments as follows;

- 1. Environment- Protect and improve the ecosystem values;**
- 2. Community- Recognise our responsibility to the broader community**
- 3. Clients- A working partnership, facilitating their business or individual objectives in the context of environmental outcomes**
- 4. Team- Co-operatively blending the right skills to achieve objectives and outcomes**
- 5. Staff – To develop leaders in our field, providing autonomy , opportunity and support**
- 6. Quality- Consistently improving the standard of service**
- 7. Creativity – Provide innovation in our products**
- 8. Growth- Consistent and sustainable growth of the Company**
- 9. Workplace- Safe, healthy and enjoyable workplace**
- 10. Ease and Enjoyment- Through open communication, good management and fostering personal relationships.**